

## CREW Weeding Guidelines for Fiction, Nonfiction, Multimedia, and E-books

Section	Formula	Guidelines
<b>Picture Books</b>	X/2/MUSTIE	Evaluate <i>carefully</i> using MUSTIE as a guide. Replace popular titles that are worn. Weed any book that has not circulated in the past 2 years. Picture books are so heavily used that every title should go out at least once in a 2-year period. Weed books that reflect racial and gender bias.
<b>Fiction</b>	X/2/MUSTIE	Evaluate for MUSTIE factors. Consider weeding anything that hasn't circulated in the past 2 years. Weed primarily based on current interest except award books and those on school lists.
<b>YA Fiction</b>	3/2/MUSTIE	Any item that has not circulated within 2 years should be considered "dead" and removed (and anything that hasn't circulated within the past year is suspect and should be evaluated for promotion, relocation, or discard).
<b>Graphic Novels</b>	X/1/MUSTIE	Because of their popularity, consider weeding any title that hasn't circulated in the past year. Weed titles that are falling apart.
<b>004 Computers</b>	3/X/MUSTIE	Books on computers are quickly outdated. Consider paperbacks or databases.
<b>Other 000s</b>	5/X/MUSTIE	Weed outdated encyclopedias, atlases, almanacs, and dictionaries, and direct users to databases. Books of oddities and the unexplained, including books on UFOs, should be weeded based on interest and MUSTIE factors more than on copyright date.
<b>133 Paranormal</b>	10/3/MUSTIE	Keep until worn. Replace lost and stolen titles regularly.
<b>150 Psychology</b>	10/3/MUSTIE	Weed based on popularity and use.
<b>200 Religion</b>	10/3/MUSTIE or 5/3/MUSTIE	Have something up-to-date on every religion in the school community and the six major international religions: Buddhism, Christianity, Hinduism, Islam, Judaism, and Taoism.
<b>320 Political Science</b>	5/3/MUSTIE	Be aware of changes in political rhetoric, and discard books with outdated ideas.
<b>390–394 Holidays</b>	10/3/MUSTIE	Holiday-specific books may only circulate once or twice a year. Discard books that are MUSTIE or that reflect gender, family, ethnic, or racial bias.
<b>398 Folklore</b>	X/3/MUSTIE	Folktales never go out of date, so weed based on the quality of the retelling, especially if ethnic bias is present. Evaluate for MUSTIE and low circulation.
<b>500</b>	5/3/MUSTIE	Evaluate <i>all</i> science books older than 5 years, especially physics, astronomy, environmental issues, dinosaurs, and astronomy. Check books on atoms every two years. Botany doesn't change often and may be older. Keep basic books of significant historical or literary value, such as Darwin's <i>Origin of Species</i> .
<b>510 Math</b>	10/3/MUSTIE	Math does not change rapidly, so weed primarily based on MUSTIE factors and lack of use.
<b>520 Space and Astronomy</b>	5/3/MUSTIE	Weed titles that include Pluto as a planet or that don't include information on the space station and Mars expeditions. Stargazing books may be retained longer but should be attractive and mention relevant technology.
<b>560 Dinosaurs</b>	5/2/MUSTIE	The popularity of topics like dinosaurs may mean that even outdated books are checked out. Discard most books that lack color illustrations.
<b>600</b>	X/3/MUSTIE	Evaluate medicine, health, and space exploration items older than 5 years. Books on gardening may be 10 years old, so circulation is the main weeding criterion. Popular subjects, such as pets and crafts, may need replacing because of worn condition.
<b>700</b>	X/3/MUSTIE	Consider keeping art books. Replace old books on hobbies with current interests. In sports, watch for gender and racial bias. Discard books that have outdated statistics.
<b>800</b>	X/3/MUSTIE	Check with classroom teachers for assignments before discarding. Weed noncirculating poetry and jokes. Regularly replace favorites.
<b>930–999</b>	10/3/MUSTIE	Consider demand and accuracy of facts when reviewing histories.
<b>910 Geography</b>	3/2/MUSTIE	Rotate the purchase of books on countries and states so that no title is older than 5 years.
<b>B or 92 Biography</b>	X/3/MUSTIE	Unless the person treated is of permanent interest or importance, such as a U.S. president, discard a biography as soon as demand lessens. Replace biographies of people of ongoing interest with newer titles at least once a decade because interpretation of their lives and public perception of their impact will change over time.
<b>Multimedia</b>	WORST	Includes a wide variety of formats. Check for items that haven't circulated several times in a year. Use the WORST formula: <b>W</b> orn out, <b>O</b> ut of date, <b>R</b> arely used, <b>S</b> upplied elsewhere, or <b>T</b> rivial and faddish.
<b>E-books</b>	Use formula for specific fiction or nonfiction.	Electronic materials are still rapidly evolving. Consider the following: What formats are available, and which are needed in the community? Is purchase for unlimited use or for a license limited to a specific number of circulations? Are the e-books included in the online catalog, or must learners use a vendor database?

Source: Chart created by Mona Kerby using *CREW: A Weeding Manual for Modern Libraries* (Larson & Texas State Library and Archives Commission 2012, 61–80).