4 reserved for OPAC

Teacher Area 1
Space for carts of books for class work in large teaching area.

400s

24 PCs

Teacher Area 2
Reference Section (Angled for better sight lines from the circulation desk.)

200s

12 Macs for iMovie & DVD use

Encyclopedias

300s

3 reserved for OPAC

Circulation Desk
2 computers (staff use)

Student A/V

Student Study

Study Rooms

Books

External Bookdrop

Reshelf Living

Production Room with professional collection

Dashed line is the area over which sits the mezzanine with additional teaching space and, above that, the skylight. The MC is on the 1st floor with nothing above it on the 2nd. The mezzanine also houses the periodicals.

Equipment Storage (TV carts, projectors, non-computer parts, bulbs, etc.)

Server/ VCR System/ Technology Storage (Staff Only)
The media center is wireless but has several jacks in each of the computer & teaching areas.
Features of my dream media center: (SEE MAP ABOVE.)

- Wireless internet access with several jacks around for wired access
  - T1 connection speed
  - Four mobile laptop labs for use in teaching areas and to be checked out

- Mezzanine
  - Main periodicals section (no heavy books up there).
  - Flexible space for teaching or pleasure reading
  - Secured furniture
  - Student art around the face

- Tech Station
  - Calendar of technology reserves
  - Calendar of MC floor and Lab reserves
  - Place to report technology problems
  - Binders of lesson plans submitted for MC or Lab Use
  - Binder of barcodes for all large technology and equipment
  - Computer with access to online version of reserves calendars and Vision software (by Genevalogic) for monitoring activities on the computers in the media center

- Teaching areas
  - Two on the main floor have projection screens
  - White boards on wheels are available
  - Sturdy furniture
  - Small-group area on the Mezzanine

- Shelving
  - Mostly 4-foot but some taller around walls
  - Placed for maximum visibility from the circulation desk.
  - Plenty of space on top for displays and students to flip through books/take notes.
  - Student AV shelving is very near circulation desk.
  - Several mobile carts are ready for pulling books for use in the teaching areas.

- Labs:
  - 30-computer lab for class use
  - open lab on media floor with 20 computers for class or individual student use (in addition, 4 OPAC only computers)
  - Listening lab for foreign language use

- Other rooms
  - TV studio with editing room
  - AV storage
  - Server closet with VCR system for school-wide broadcast, storage of all computer parts and software
  - Non-computer equipment storage: TV carts, white boards, projectors, CD players, etc.
  - Production room with professional collection, copiers, printers, laminator, die cuts, poster maker, tables, 2 teacher computers, and kitchen
  - Media office: media specialists’ and assistant’s desks, etc.

- Miscellaneous
  - There are windows outside on two sides of the MC and a skylight above
  - The other lighting in the media center is suspended at 12 feet above all floors.