

POLICY

BOARD OF EDUCATION OF MONTGOMERY COUNTY

Related Entries: EDA-RA, EDB-RA, IIB-RA, IIB-EA

Responsible Office: Deputy Superintendent of Schools
Chief Operating Officer

Evaluation and Selection

A. PURPOSE

To provide instructional materials and library books that support the curriculum in accordance with the law and to establish responsibility and procedures for compliance

B. ISSUE

Instructional materials and library books should support the curriculum and meet the individual needs of students as identified by the Goals of Education of Montgomery County public schools and in accordance with the Public School Laws of Maryland.

C. POSITION

1. Instructional materials and library books will be evaluated and selected by the professional staff to assure support for the curriculum.
2. Textbooks, county-wide selected videotapes, and electronic resources will be evaluated by committees consisting of teachers, media specialists, and the supervisor or coordinator of each subject area.
3. Library materials, including software and other electronic resources, will be evaluated by professional staff members in individual schools.
4. A procedure will exist for parents, students, and staff to request a reevaluation of any instructional materials or library books being used in the Montgomery County Public Schools.

D. DESIRED OUTCOMES

Appropriate instructional materials and library books will support the curriculum and meet the individual needs of students.

E. IMPLEMENTATION STRATEGIES

The superintendent will:

1. Coordinate the process of evaluating and selecting instructional materials and library books
2. Maintain and make available for review guidelines for implementing the evaluation and selection process.
3. Maintain a comprehensive file of evaluation decisions for all instructional materials and library books, and check all materials ordered against this file.

F. REVIEW AND REPORTING

This policy will be reviewed on an on-going basis in accordance with the Board of Education policy review process.

Policy History: Resolution No. 33-74, January 21, 1974, reformatted in accordance with Resolution 333-86, June 12, 1986, and Resolution No. 458-86, August 12, 1986, accepted by Resolution No. 517-86, September 22, 1986; reformatted January 15, 2000; updated office titles June 1, 2000.