WRITING COMPETENCE TEST
CHECKLIST
2000-2001

THE WHOLE PAPER

Is each of the following adequate?

_____	**Thesis**	If the only inadequate element, almost always a fail.
_____	**Organization**	If the only inadequate element, often a fail.
_____	**Proof**	If the only inadequate element, almost never a fail.
		If any two elements are inadequate, almost always a fail.

PARAGRAPHS, SENTENCES, WORDS, AND PUNCTUATION

		Individual error levels that trigger a fail.	How to count
_____	**Paragraphs incoherent**	2	count each
_____	**Sentence fragments**	3	each
_____	**Run-on sentences**	3	each
_____	**Unclear or illogical sentences**	4	each
_____	**Elementary grammar**	5	each
_____	**Elementary usage**	5	each kind
_____	**Spelling**	7	each different word
_____	**Punctuation and mechanics**	12	each
_____	**Proofreading**	7	each

Combinations of error levels that trigger a fail:

15 errors total, even if no elements of The Whole Paper are inadequate.
10 errors total, plus one element of The Whole Paper is inadequate.
5 errors total, plus two elements of The Whole Paper are inadequate.

Writer_____

Reader_____