

Professor: Susan Milstein

Office: Lewis 115

Office Hours: MWF 10:30 – 11:25 a.m.
and by appointment

Phone: 410-857-2456 from off campus, x2456 from on campus

Syllabus

Required Text: *Accounting Principles*, 8th ed., Weygandt, Kieso, Kimmel

Required: *Working Papers*, remainder of Volume I, and Volume II

Optional: *Study Guide*

Course Grading:

Exam 1 - Chapters 10, 11, 12	20%
Exam 2 - Chapters 13, 14	20%
Exam 3 – Chapters 15, 16, 17	20%
Final Exam - Chapters 18, 19, 20	20%
Quizzes - on a weekly basis	10%
Class participation, assignments, attendance	10%
TOTAL	<u>100%</u>

Make-up exams: Students must notify the instructor prior to the scheduled exam in order to be eligible to take a make-up exam.

Quizzes: Short-answer quizzes will be given on an almost weekly basis throughout the semester, except during an exam week, and will constitute 10% of the final grade.

Homework: Homework will be collected and checked periodically, and will constitute a small portion of the final grade. Students should anticipate an average of 5 hours of out-of-class work per week.

The Excel Experience: An Excel lesson (optional to the student) will be given early in the semester. Each student is required to submit assigned computer problem(s) per chapter (where applicable), although students are encouraged to do as many problems on computer as they'd like. The list of required computer text assignments is included herein.

Attendance: Attendance at every class is strongly encouraged and will be considered in determining the final grade. Lateness will not be tolerated and will affect your final grade.

Fourth Hour: The fourth hour will be used for quizzes, reviews, tests, Excel, and any other related issues on an as-needed basis.

Assignments: This schedule is tentative and will be adjusted as needed.

Chapters	Written Problems Problem Set A P = Problem * = See Excel Problems	Excel Problems
10 Plant Assets, Natural Resources and Intangibles	P 10-3, P 10-4, P 10-5, P 10-6, P 10-7, P 10-8	
11 Current Liabilities and Payroll Accounting Appendix : Additional Fringe Benefits	P 11-1, P 11-2, P 11-3*, P 11-4, P 11-5	P 11-3, Part (a)
12 Accounting for Partnerships Appendix: Admission and Withdrawals of Partners	P 12-1, P12-2*, P12-3, P 12-4, P 12-5	P 12-2, Parts (b) and (c)
13 Corporations: Organization and Capital Stock Transactions	P 13-1, P 13-2, P 13-3*, P 13-5*, P 13-6	P 13-3 Part (c), P 13-5
14 Corporations: Dividends, Retained Earnings, and Income Reporting	P 14-1*, P 14-2*, P 14-3, P 14-5	P 14-1 Part (c), P 14-2 Part (c)
15 Long-Term Liabilities Appendix A: Present Value Appendix B: Effective Interest	P 15-1, P 15-2, P 15-3*, P 15-5*, P 15-6	P 15-3 Part (a), P 15-5 Part (b)
16 Investments	P 16-2, P 16-3, P 16-4, P 16-5	P 16-6
17 Statement of Cash Flows	P 17-1, P 17-2	P 17-4, P 17-6, P 17-8
18 Financial Statement Analysis	P 18-1, P 18-2, P 18-3, P 18-5	
19 Managerial Accounting	P 19-1*, P 19-2*, P 19-3, P 19-5	P 19-1 Part (a), P 19-2 Part (a), P 19-4 Parts (a), (b), (c)
20 Job Order Cost Accounting	P 20-1, P 20-3*, P 20-5	P 20 -3 Part (a)
21 Time Permitting —Process Cost Accounting	P 21-1*, P 21-2, P 21-3	P 21-1 Part (e)

Be prepared to answer in class all of the "Questions" at the end of each chapter. Answers need not be in written form.

Review the "Demonstration Problem" at the end of each chapter.

Accounting Tutor

Josh Smith
Tuesdays
6:00 – 7:00
LHS 111
cell 301-268-4049